

## MANSFIELD TOWNSHIP COMMITTEE MEETING

July 22, 2015

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Salute to the flag was done by all.

Mayor Clancy spoke to the Township Committee and the members of the audience about the previous incidents at the meetings.

### BILL LIST:

Mrs. Korczukowski made a motion to approve the bill list as presented, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None

Absent: None

Abstain: None

### CLERKS REPORT:

Ms. Hrebenak stated that she received a bingo license for Mansfield Township Fire Company for the months of September to December on Tuesdays.

Mrs. Korczukowski made a motion to approve the bingo license, which was seconded by Mr. Misertino

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None

Absent: None

Abstain: None

Ms. Hrebenak received a request from Norwescap for a United Way Kids Going to School program and requested permission to put school donation box in our foyer, and post on the web site.

Mr. Watters made a motion to approve the donation box, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None

Absent: None

Abstain: None

### EMPLOYEES REPORTS:

Mrs. Fascenelli reported County now has info on their website about tire recycling.

Green Team submitted 225 points for recertification they are requesting information on local businesses. Mrs.

Fascenelli went through the comments that were received from the Sustainable Jersey in regards to the recertification.

ENGINEERS REPORT:

Mr. Finelli stated that Constellation Solar is near project completion and a punch list was issued for the completion for a certificate for the project.

Mr. Watters asked if the punch list would cover the connection to JCP&L.

Mr. Finelli stated that the Watters Road project is on hold until the DEP permit is issued.

Mr. Finelli stated that the permits have been sent out for the salt shed. Mr. Finelli went through the bids that were received for the salt shed building only.

PUBLIC PORTION:

Elizabeth Griggs, 545 Mount Bethel Road, asked if the advertisement was posted for the part time DPW workers.

Mayor Clancy asked if this was placed on the website.

Ms. Hrebenak stated that the ad was posted.

Elizabeth Griggs asked about the removal of the ball field "keep off" sign.

Elizabeth Griggs asked what the status is for the analytics for the website.

Elizabeth Griggs asked about the analytics for the tax appeals.

Elizabeth Griggs asked about the millings.

Elizabeth Griggs asked about Mr. Watters email being posted on the website.

RESOLUTION:

RESOLUTION # 2015-78  
REFUND OF PLANNING BOARD/CONSTRUCTION INSPECTION ESCROW BALANCE  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY

**WHEREAS**, VB Mansfield Realty, LLC issued a check dated 7/11/14 in the amount of \$ 4,244.00 for Planning Board/Construction Inspection escrow with the Township of Mansfield, County of Warren,

**WHEREAS**, there remains a balance of \$ 461.50 in the escrow account,

**WHEREAS**, the Planning Board Attorney and Engineer have determined that the project is complete,

**NOW THEREFORE BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$ 461.50 to VB Mansfield Realty, LLC.

Mr. Misertino made a motion to approve the passage of Resolution 2015-78, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None

Absent: None

Abstain: None

**RESOLUTION # 2015-79**

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD DIRECTING THE  
UNDERTAKING OF A CONTINUING DISCLOSURE REVIEW AND APPOINTING A  
THIRD-PARTY DISCLOSURE-DISSEMINATION AGENT**

**WHEREAS**, the Township of Mansfield has entered into continuing disclosure agreement(s) in connection with certain of its prior bond and/or note issuance(s) "Prior Issuances", agreeing to file certain financial information and operating data and/or certain enumerated event notices with the former nationally recognized municipal securities information repositories or the Municipal Securities Rulemaking Board (the "MSRB") pursuant to the provisions of Rule 15c2-12 of the Securities Exchange Act of 1934, as amended; and

**WHEREAS**, pursuant the Local Finance Notice 2014-9, the Director of the Local Finance Board, Division of Local Government Services of the Department of Community Affairs of the State of New Jersey, has recommended the undertaking of a Review (as hereinafter defined) by all municipal issuers;

NOW, THEREFORE, IN CONNECTION WITH THE LFB RECOMMENDATION, BE IT RESOLVED BY THE GOVERNMENTAL ENTITY, as follows:

Section 1. The Governmental Entity hereby appoints a third-party disclosure-dissemination agent, namely Phoenix Advisors, LLC, to conduct a continuing disclosure review of its prior continuing disclosure undertakings (the "Review"). Such Review shall include, but is not limited to, a historical review of the Governmental Entity's continuing disclosure obligations and filings in connection with its Prior Issuances that are presently outstanding and which were outstanding as of the date five years prior to the date hereof.

Section 2. The Chief Financial Officer of the Governmental Entity is hereby authorized to execute and deliver any and all documents and instruments, and to do and cause to be done any and all acts and things necessary in connection with the Review.

Section 3. All resolutions or proceedings, or parts thereof, in conflict with the provisions of this resolution are to the extent of such conflict hereby repealed.

Section 4. This resolution shall become effective in accordance with applicable law.

Mrs. Kocher made a motion to approve the passage of Resolution 2015-79, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None

Absent: None

Abstain: None

ORDINANCE:

Mayor Clancy opened the floor for public comment

ORDINANCE NUMBER – CA-15-01

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY, APPROPRIATING  
\$280,000 FOR CONSTRUCTION OF A SALT SHED

WHEREAS, there is a need for a salt shed to ensure continuous maintenance of roads during snow events in the Township of Mansfield; and

WHEREAS, the current salt shed is of insufficient size and in need of major repair;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$280,000 is hereby appropriated from a reserve for salt shed in the general capital fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mr. Watters made a motion to approve Ordinance CA-15-01, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None

Absent: None

Abstain: None

Mayor Clancy opened the floor for public comment.

ORDINANCE NUMBER – CA-15-02

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY, APPROPRIATING  
\$155,000.00 FOR WATTERS ROAD PRESERVATION

WHEREAS, there is a need to stabilize and preserve Watters Road and the associated retaining wall due to erosion;

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$49,202.34 is hereby appropriated from the reserve for streets and roads in the general capital fund.
- The amount of \$23,840.66 is hereby appropriated from the reserve for road construction in the general capital fund.
- The amount of \$81,957 is hereby anticipated from a municipal aid grant from the DOT.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mr. Misertino made a motion to approve Ordinance CA-15-02, which was seconded by Mayor Clancy.

Ayes: Mr. Misertino, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None  
Absent: None  
Abstain: Mr. Watters

Mr. Watters made a motion to enter into Executive Session at 8:02pm, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nay: None  
Absent: None  
Abstain: None

Mayor Clancy made a motion to come out of Executive Session at 9:13pm, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nay: None  
Absent: None  
Abstain: None

Mr. Lavery stated that during Executive Session the Committee discussed the salt shed bids, and a personnel matter, no official action was taken. Copies of these minutes will be released as soon as the Township Committee deems them no longer a harm to the public interest.

Mr. Watters made a motion to reject Clearspan's bid for non conformance and the remaining two bids as exceeding engineering estimate, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nay: None  
Absent: None  
Abstain: None

Mrs. Korczukowski made a motion to have the salt shed re-bid, which was seconded by Mr. Misertino

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nay: None  
Absent: None  
Abstain: None

Mr. Watters made a motion to authorize the sergeants test being performed by the State Chiefs Association , which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nay: None  
Absent: None  
Abstain: None

#### COMMITTEE PERSON COMMENTS:

Mrs. Korczukowski made a motion to accept the quote for repair of the Mt. Bethel Church roof tarp, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nay: None  
Absent: None  
Abstain: None

Mrs. Korczukowski stated that Open Space is moving forward with their fundraiser.

Mr. Misertino recreation wanted to make changes to recreation fees wording.

Mrs. Korczukowski made a motion to adjourn at 9:24 pm, which was carried by all.